

BOARD OF EDUCATION
Millburn School District 24
COMMITTEE of the WHOLE MEETING
January 11, 2021

BOARD MEMBERS PRESENT

Brendan Murphy, President
Denise Ide, Vice President
Jim Guziak, Secretary
Sean Coleman
Stephen Gray
Jose Quiñones

BOARD CLERK

Veronica Willis

ADMINISTRATION PRESENT

Jason Lind, Superintendent of Schools
Stephen Johns, Business Manager/CSBO
Elizabeth Keefe, Director of Special Services
*Note: All Administrators were excused due to
Social Distancing.

GUESTS

Via Zoom

The Committee of the Whole Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held via Live Stream Link due to COVID-19 Social Distancing Order, was called to order at 7:20 p.m., immediately following a Special Meeting, by President Brendan Murphy. Roll call was taken with the following Board Members in attendance: Sean Coleman, Stephen Gray, Jim Guziak, Denise Ide, Brendan Murphy and Jose Quiñones. Absent: None.

PUBLIC COMMENTS

There were no public comments.

ADDITION of INFORMATION/DISCUSSION ITEMS

Denise Ide added Board Appointment to fill 2021 Vacancy.

PRESENTATION

There were no presentations.

INFORMATION/DISCUSSION ITEMS

FOIA Requests

LocalLabs requested data in elected boards and officials, to include; Name, Term start date, Term end date, Salary and Email addresses.

SmartProcure requested the following records from the district record keeping system, to include; Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number, Purchase date, Line-item details (Detailed description of the purchases), Line-item quantity, Line item price, and Vendor ID number, name, address, contact person and their email address.

E-Rate C-2 Funding

E-Rate funding is provided through the Universal Service Program for Schools and Libraries. The funds for this program are raised through a tax on telephone and internet bills. Every 5 years, a new allocation is made available to school districts based on the district enrollment. The percentage of discount is based on the district's free and reduced enrollment.

Millburn's latest allocation is available for use between 04/01/2020 through 9/30/2027. The pre-discount allocation for Millburn is \$167 per student or approximately \$182,030. Millburn's discount based on our free and reduced status is 40%.

House Lease Contract Extension from June 30, 2021 to June 30, 2022

Due to the pandemic, it is recommended that the board extend the house lease agreement if it will benefit the tenant. The tenant does wish to be granted the extension.

Return to Learn Update

Communications regarding the phase in plan for next week have been sent out by each principal. On January 19, 2021, the district will welcome more students and staff back into the building. Community numbers are not affecting the transmissions at school across the nation.

Discussion of Board Appointment to fill April 2021 Vacancy

We have three community members signed up for the April 6, 2021, election. Since there are only three people running for four positions, the BOE may need to make an additional appointment to fill the opening in May. It would depend on whether there would be a write-in candidate to fill the spot.

FUTURE AGENDA ITEMS

- Audit FY20 (Board Policy 4:80)
- Press Policy Updates
- Revise Policy 4:60 Purchases and Contracts
- Review of Board Agreements
- Board Self Governance Goals and Draft of Revised Goals 2020-2021
- Semi-Annual Closed Session Minute Review

SUPERINTENDENT REPORT

In the latest stimulus package, the district is expecting to receive between \$190,000 and \$210,000. There is a broad range of how to use the funds to help support our students' learning loss due to COVID.

An initial Title 1 Application has been submitted to the state.

Dr. Lind has the opportunity to attend the Illinois School of Advanced Leadership and will ask for the board's permission to attend and cover the cost in the wake of professional development as the event nears.

BUSINESS OFFICE REPORT

There have been continued fraudulent unemployment claims. Dr. Johns continues to work with the 25 staff members who have been affected here at Millburn. At this point, the office is receiving between 2 and 5 claims weekly. 102 claims of unemployment have been made this year, in contrast to the three cases filed the year before.

10 Medical grade air purifiers are being delivered tomorrow.

The FY20 audit will be visited next month. The supervisors are currently reviewing the audit. Dr. Johns is expecting to review any coding or account errors next week to prepare audit for presentation for the February BOE Meeting or sooner.

BOARD REPORTS

There were no board reports.

CLOSED SESSION

A motion was made by Brendan Murphy, with a second by Sean Coleman, to enter into Closed Session for the purpose of:

- The selection of a person to fill a public office, as defined in the Open Meetings Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance. 5 ILCS 120/2(c)(3).

RETURN TO OPEN SESSION

A motion was made by Brendan Murphy, with a second by Sean Coleman, to return to Open Session. On a voice vote, all Board Members voted Aye. Nays: None. Absent: None. The motion passed.

ADJOURNMENT

There being no further business, a motion was made by Brendan Murphy, with a second by Sean Coleman, to adjourn the Committee of the Whole Meeting. On a voice vote, all Board Members voted Aye. Nays: None. Absent: None. The motion passed. The meeting adjourned at 8:50 p.m.

Board of Education
Millburn School District 24
Lake County, Illinois

By: _____ President

Attest: _____ Secretary

**APPROVED
AWAITING SIGNATURES**

February 22, 2021
Date